



Allambie Heights Public School P and C Association

RESPECT

RESPONSIBILITY

RESILIENCE

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P and C ANNUAL GENERAL MEETING - AGENDA

Monday 27 November 2023

7:00pm – 7:45pm

School Library (or via Zoom)

1. Welcome – *Chris Mason*
2. Apologies, record of attendance – *Deb Mason*
3. Minutes of the previous meeting (Receipt/Amendments/Adoption) – *Chris Mason*
4. Audit Accounts – *Maryanne van Wyngard*
5. Departing Families – Thank You – *Chris Mason*
6. Vacancies arising for Office Bearers for 2023
 - 6.1. Motion to vacate
7. Election of Office Bearers for 2024

Offices for election	Representative roles for election
President	Band Committee
Vice President 1	Uniform Shop
Vice President 2	Canteen
Treasurer	Sustainability and Environment sub-committee
Secretary	Diversity and Inclusion sub-committee
	Scholastic Book Club
	Class Parent and Carer Communications Co-ordinator
	Mothers' Day and Fathers' Day Stalls
	Fundraising Co-ordinator
	Disco Co-ordinator

8. Motion to appoint the following P and C Executives as authorised contacts and signatures to all bank accounts and merchant facilities held with Westpac.
 - 8.1. President
 - 8.2. Treasurer
 - 8.3. Vice President
9. Financial auditor for 2024
10. Financial Membership to remain at \$1.00 for 2024
11. AGM Closed

If joining online, please register in advance using this link:

<https://au01web.zoom.us/meeting/register/u5cpc-2ppz0tGddA0wEW7XpvBGDbQKLtuu-K>